



College of Veterinarians of British Columbia

COUNCIL MEETING

CVBC Boardroom

210 – 10991 Shellbridge Way, Richmond

Friday, January 25, 2019

10:00 am

Minutes of the Open Meeting

Council Members: Dr. Brendan Matthews (President), Dr. Joanne Weetman (Vice-President), Ms. Lori Charvat (via telephone), Dr. Maarten Hart, and Dr. Sergije Prostran

Regrets: Mr. Wally Oppal, QC

Staff: Ms. Luisa Hlus (Registrar), Dr. Stacey Thomas (Deputy Registrar) and Ms. Jennifer Navin (Executive Assistant)

1. CALL TO ORDER

The meeting was called to order at 10:12 a.m.

2. ROUTINE PRELIMINARY BUSINESS

2.1. Approval of the Open Agenda

MOTION: THAT the Open Agenda be approved with the power to add.

MOVED/SECONDED CARRIED

2.2. Approval of the Minutes of the December 14, 2018 Open Meeting

The Deputy Registrar proposed a revision to the Anesthetic Monitoring Standard, which clarifies that the Pulse Oximeter reading must be recorded approximately every 5 minutes, circulation at least every 5 minutes, and ventilation at least every 5 minutes.

MOTION: THAT the Minutes of the December 14, 2018 Open Council meeting be approved as distributed.

MOVED/SECONDED CARRIED

3. REPORTS REQUIRING COUNCIL ACTION/DECISION/DISCUSSION

3.1. Discipline Committee Chair Resignation and Recommendation of Chair

The current Chair, Dr. Suann Hosie, tendered her resignation as Chair as she will be away for 10 weeks in 2019. She will continue as a regular Discipline Committee (DC) member.

MOTION: TO accept the resignation of Dr. Suann Hosie as Discipline Committee Chair
MOVED/SECONDED **CARRIED**

MOTION: TO appoint Dr. Al Runnells as Chair effective immediately.
MOVED/SECONDED **CARRIED**

3.2. Current Committee Appointments

This will become a regular Agenda item.

Direction: Jennifer to update the Council and Committee document as follows:

- Dr. Prostran's phone number to be corrected
- Dr. Weetman's term at NEB – heading into 3rd year of 1st term – appointed at end of Dec 2016. First meeting March 2017. Term end is 2019.
- Treasurer to be updated to Vacant
- Linda Wong's position to be updated to Vacant
- For the DC, we identified members who are at or past the end of their term. This is good to think about now and update Council. The Vice-President would like to set time aside at a future meeting and update committee members.
- Flag – treasurer position to be filled.

3.3. Continuing Competency Committee Scope

At the December Council meeting, a draft policy was presented to Continuing Competency Committee regarding CE format. The question was raised as to what the bylaws give the committee or Council the power to do. Both the Registrar and Deputy Registrar reviewed the bylaws. There are some concerns with the “credit hour” definition (whether seminar, wet lab, distance, etc). If distance learning, the course must be approved by the College. Seminars and wet labs do not require approval.

Council is satisfied with the RACE standard. Protocol is being worked on as far as approving courses (CCC). Ie. Registrant attending bee keeping course, the body putting on the course could apply or the registrant could apply. The Registrar notes that the current wording of the bylaw needs to be updated to be more specific regarding approval.

Committee working toward mandating 2 hours of CE on the topic of Anti-Microbial Resistance. Currently, our bylaws can only encourage or urge participation. The topic of the next Continuing Competency Committee meeting will surround how to approve CE courses, how to define CE, and prepare core competencies.

The Registrar confirmed that there will be five 1-day courses offered by the SBCV, with a small animal focus, and the Continuing Competency Committee has been invited to provide input if there are specific topics to be covered. Total cost will be \$300 for non-members, \$150 for members. A \$30 rebate is being considered for course attendees, payable by the CVBC. Maximum attendees between 150-200.

Equine practitioners are very busy in the Spring. The SBCV should be urged to make an effort to add an AMR course component to the equine Fall symposium.

Direction: Council would like to send a message to members strongly recommending attendance of this course, and a list of upcoming course options to be communicated. They would like an additional note that after the next bylaw rewrite, that AMR training will likely become mandatory.

3.4. Committee Terms of Reference

The Registrar has identified that the committee Terms of Reference (TOR) are out of date and should be reviewed before new members are appointed. Some general and specific changes were discussed. All committees TOR should be amended to reflect the same wording re Honoraria as is contained in the Executive Committee Terms of Reference, so that if the policy changes it will apply uniformly and not require further TOR amendments.

The Animal Welfare Committee is non-functional (using SBCV's AWC); TOR not needing a revision. Since this committee was established under s.10(1) of the Act, not requiring a registrant vote (see s. 26), presumably it will not require a vote to disband it if Council so decides.

The TOR for the Nomination Committee and PFAC were recently amended, so minimal changes are proposed.

The Investigation Committee (IC) provides specific complaint disposition reports to the registrants and complainants who are part of that process, and reports to Council in a general way. The Registrar suggests the following be added - "the IC has authorized the IP to deal with/dispose of complaints pursuant to s. 51 of the Act". Outside of the s. 51 list, each complaint must move forward. Once a complaint is dismissed, then its reconsideration (or not) is governed by legal principles on which the IC receives advice from the one or two lawyers who attend each meeting. Under the previous administration, IC routinely used to reopen cases. There are limited circumstances, such as a decision made under a mistake of fact, that would provide jurisdiction to reopen a case. Publicizing the limited circumstances where a complaint may be reopened is considered unnecessary because these are dictated by court

decisions which change from time to time, and are applied on a case by case basis. Posting such an analysis might invite inappropriate requests for reconsideration. It was agreed that there is value in publishing principles of procedural fairness and fundamental justice which the CVBC's committees are obliged to follow in dealing with registrants. The office will develop these for future discussion. Ms. Charvat offered to provide the Registrar with the College of Physicians and Surgeons policy regarding dismissals.

The following specific changes were proposed:

- Nominations Committee – should be referred to as “other committee” established under s. 10(1) of the Act and s. 1.38 of the bylaws; s. 1.40 of bylaws names this committee. Add references to s. 3, 4, 76 of the Act. The Nominations Committee must comply with the election cycle provisions in ss. 1.4 – 1.14 of the Bylaws.
- PFAC – “other” as opposed to “standing”; established under s. 10(1) of the Act and s. 1.38 of the bylaws; add references to s. 3, 49 and 76 of the Act and bylaw s.1.50, part 3 of bylaws, and requiring compliance with provisions contained in ss. 3.9 – 3.22 of the bylaws.
- Continuing Competence Committee - type of committee should read “other” not “standing”; s. 10(1) of the Act and s. 1.38 of Bylaws (applies to CCC PFAC and Nominations Committee). Add reference to the Act at ss. 3 and 10, and bylaws part 1, add ss. 1.40 and 1.51.
- Discipline Committee - reflect the last date updated, “Updated on...”. Strike the word “date” from the third column.
- Executive Committee – “Council committee” (first row), appointed by operation of Bylaw; delete “and up to one other Council member”; strike “registrar as ex – officio member; the only members are the officers (as defined in bylaw s. 1.19): President, VP and Treasurer.
- Investigation Committee - Add “the IC has delegated authority to the Intake Panel (IP) to deal with complaints pursuant to s.51 of the Act.” (Note: the delegation is permitted by bylaw s. 1.46.)
- Registration Committee – Add reference to s. 3 of the Act.

Direction: Registrar to generate 5-6 phrases for guiding principles for the Investigation Committee for the March 1 meeting.

MOTION: THAT the Continuing Competence Committee Terms of Reference be amended to provide that the Honoraria Policy be updated to state, “CVBC Council and Committee Honoraria Policy applies” and other specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Discipline Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Executive Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Investigation Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Registration Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Nomination Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

MOTION: THAT the Practice Facility Accreditation Committee Registration Committee Terms of Reference be amended in accordance with the specific changes noted above.

MOVED/SECONDED CARRIED

3.5. Animal Welfare – Ear Tipping/Notching of Feral Cats

The Deputy Registrar presented Council with a draft position statement on Feral Cat Ear Tipping supplied by the SBCV's Animal Welfare Committee. The College's bylaws currently reference ear cropping in dogs, but there is no reference to tipping in feral cats. The Deputy Registrar posed the question whether ear tipping should be considered a cosmetic alteration. The general consensus by Council is that this is a method of identification which benefits both the feral cats and the public. Ear tipping is done under anesthesia and pain management is provided.

Direction to post Position Statement: Feral Cat Ear Tipping.

3.6. Anesthetic Monitoring

This item was returned from the previous meeting as it requires further updates, specifically to Point 8 – Personnel. At the previous meeting, the Standard was updated to specify that a registered member can monitor an animal under anesthetic. Our Bylaws specify that delegation is to anyone, without specifications or levels of training. The concern is that if the Standard is sent out without updating, we will receive a great amount of pushback.

Direction to remove paragraph at the top of page 5 of the Standard (regarding technicians and technologists and to add the following to the Standard:

“Council acknowledges that this Standard does not address delegation and supervision of anesthetic monitoring. These are currently prescribed in Part 4 of the CVBC bylaws – Ethics and Standards, Division 4.7 – Delegation and Supervision (sections 259-266) and the Standard cannot impose any requirements that are contrary to the bylaws.

A registrant consultation of the bylaws is projected to occur later in 2019. Following the consultation, bylaw revisions will be presented to registrants for vote, after which this Standard will also be reviewed.”

Direction to send a hard copy of the Standard out to all registrants to add to their binder, as per our direction, as well as an e-blast to all registrants. Copy to be provided to the BCVTA.

Direction to instruct all clinics to purchase a Pulse Oximeter by March 1, 2019.

MOTION: TO amend the Anesthetic Monitoring Standards to reflect uniformity in requirements for recording of monitored parameters (approximately 5 minute intervals).

MOVED/SECONDED CARRIED

The Open Meeting adjourned at 12:45 p.m.
The Open Meeting was called to order again at 1:35 p.m.

4. REPORTS RECEIVED FOR INFORMATION

4.1 New Registrants Report
The report was received for information.

4.2 Change of Registration Report
The report was received for information.

Direction: Council has asked that the Registration Coordinator update the legend on the bottom of the Change of Registration Report to reflect the current classifications.

- 4.3 AAVSB Opportunity
Each member to consider individually.
- 4.4 Dental Radiograph Practice Standard
Standard passed recently. Items will be updated such as dental specialist feedback and supplying province with feedback.
- 4.5 Task List
The Task List was received for information.
- 5. ADJOURNMENT**
- 5.1 Next Meeting Date
March 1, 2019

The Open Meeting adjourned at 2:19 p.m.